

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 28 November 2017  
**Time:** 9.30 am

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Please direct any enquiries on this Agenda to Democratic Services, County Hall, Bythesea Road, Trowbridge, [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)

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## Membership:

Cllr Ian Blair-Pilling	Cllr Jon Hubbard
Cllr Christine Crisp	Cllr Simon Jacobs
Cllr Matthew Dean	Cllr Gordon King
Cllr Stewart Dobson	Cllr Jacqui Lay
Cllr Howard Greenman	Cllr Andy Phillips
Cllr David Halik	Cllr John Walsh
Cllr Alan Hill (Vice-Chairman)	Cllr Graham Wright (Chairman)
Cllr Ruth Hopkinson	

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## Substitutes:

Cllr Clare Cape	Cllr Gavin Grant
Cllr Ernie Clark	Cllr George Jeans
Cllr Anna Cuthbert	Cllr David Jenkins
Cllr Brian Dalton	Cllr Pip Ridout
Cllr Christopher Devine	Cllr Ricky Rogers
Cllr Peter Fuller	Cllr Roy While

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Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

## PART I

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive details of any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 12*)

To approve and sign the minutes of the meeting held on 26 September 2017.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 22 November 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 24 November 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Forward Work Programme** *(Pages 13 - 34)*

To receive updates from the Chairmen and Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

7 **Management Committee Task Groups** *(Pages 35 - 40)*

To receive any updates on recent activity on the following Task Groups:

- Digital Strategy and Implementation Task Group
- Financial Planning Task Group
- Military-Civilian Integration Task Group
- Planning Committee System Task Group
- Swindon and Wiltshire Local Enterprise Partnership Task Group

And to endorse the establishment of the Third Party Advertising Policy Task Group.

8 **Wiltshire Online Project Update** *(Pages 41 - 44)*

To receive an update on the rollout of the Wiltshire Online Project.

Cllr George Jeans, Overview and Scrutiny representative on the Wiltshire Online Project Board, will be in attendance.

9 **Report of the Rapid Scrutiny Exercise: Asset and Service Devolution and Community Asset Transfer Policy** *(Pages 45 - 50)*

To report on the outcome of the rapid scrutiny exercise established by the Committee on 26 September 2017 and held on 01 November 2017 to consider the revised Asset and Service Devolution and Community Asset Transfer Policy.

This report was received by Cabinet on 7 November 2017.

10 **Overview and Scrutiny Learning and Development Programme**

A report will be provided seeking councillors' views on an effective Overview and Scrutiny learning and development programme in the 2017-21 council.

11 **Communities and Local Government (CLG) Committee Review of Overview and Scrutiny in Local Government**

To receive the following note on the CLG Committee's Review of Overview and Scrutiny.

The Communities and Local Government Committee recently concluded its review on 'Overview and Scrutiny in Local Government'. This review was established prior to the General Election 2017 and was reinstated in September 2017, following the General Election.

Written evidence was received, some being from local authorities such as

Birmingham City Council and North Lincolnshire Council. Oral evidence was heard from Suffolk County Council, Croydon Council, Birmingham City Council, London Assembly, Greater Manchester Combined Authority and West Midlands Combined Authority.

The Committee will soon publish the report of its finding, complete with its recommendations. The Minister for Local Government, Marcus Jones MP, has not committed to act on any of the recommendations.

From the oral evidence considered, it was seen that effective O&S ought to be founded upon positive relationships with the Executive and a culture of openness and transparency; where O&S Cllrs are able to access information easily, in order to conduct appropriate reviews. Primarily, O&S ought to concentrate on holding the Executive to account, developing policy in particular areas and reviewing service areas. O&S was deemed to add most value when its recommendations were evidence-led and not politically motivated.

Consensus among the evidence presented was that O&S should not be used as a political weapon, indeed, O&S works most effectively when politics is removed from the equation. Ensuring that the customer is kept at the heart of the decision-making process, will help to enable O&S to add as much benefit as possible to the democratic process.

It was detailed among LAs how O&S can sometimes be under resourced. In response to this challenge, if O&S is outcome focussed when allocating resources, then it can ensure that it can still deliver.

12 **Date of Next Meeting**

To confirm the date of the next meeting as 30 January 2017. This meeting will be for consideration of the administration's budget proposals.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

## **PART II**

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.